

# LOCKTON PARISH COUNCIL

Email: [clerk@lockton-pc.gov.uk](mailto:clerk@lockton-pc.gov.uk)  
<https://lockton-pc.gov.uk/>

**Minutes of the Ordinary Meeting of Lockton Parish Council held on  
Tuesday 01 September 2025 at 7.00 pm. Venue: Lockton Village Hall, Lockton, Pickering**

<b>PRESENT</b>	
<b>Chair:</b> M Bentley (Vice-Chair); Cllr Edenbrow; Cllr R Phillips; Cllr Hodgson J Collins (Clerk). <b>Apologies:</b> Cllr Tomlinson No members of public were present	
<b>1</b>	<b>Welcome to all</b>
<b>2</b>	<b>Open Forum/Public Session</b> No mops present
<b>3</b>	To <b>Receive and Consider</b> any apologies Cllr Tomlinson sent apologies, which were accepted.
<b>4</b>	To <b>Receive and Consider</b> any Declarations of Interest No Declaration of Interests received.
<b>5</b>	To <b>Agree and Sign</b> the Minutes of the Ordinary meeting on Monday 16 June 2025, and the Minutes of the Extraordinary meeting on Monday 01 July 2025 Minutes agreed by all, signed by Cllr Bentley
<b>6</b>	<b>Guest Slot</b> No guest
<b>7</b>	To <b>Receive</b> information on ongoing issues and decide further action where necessary Clerk confirmed no response received following the PC letter sent to residents. Case re the issue of the peacocks in the village is now closed. Remove from agenda.
<b>8</b>	<b>Planning applications received</b> Councillors confirmed the receipt on email of 2, forwarded by the Clerk. Clerk agreed to record on the Minutes. No comments recorded. NYM/2025/0539: The Lodge, Low Kinthorpe, Whitby Road, Kingthorpe NYM/2025/0541: The Lodge, Low Kinthorpe, Whitby Road, Kingthorpe
<b>9</b>	<b>Planning decisions received</b> NYM/2025/0315: Cherry Tree Farm, Lockton NYM/2025/0338 1 Moorland View, Lockton *please refer to <a href="https://www.northyorkmoors.org.uk/planning">https://www.northyorkmoors.org.uk/planning</a> for decisions
<b>10</b>	<b>Finance</b>
<b>10.1</b>	To <b>Receive</b> updates on the AGAR 24/25 submissions and the Exercise of Public Rights Clerk confirmed the EoPR period has ended, and correspondence from external auditor re the AGAR 24/25 had been received and signed off.
<b>10.2</b>	To Receive and Approve Bank balances (21 August 2025): Community Acc: £2,002.90 Premium Acc: £5,269.06. <b>Received and approved.</b>
<b>10.3</b>	To Review and Approve the Payments & Income since the last meeting: Payments In: +£140.75 NYC Grass Cutting grant 24 Jun/ +£44.00 Overscar Ln Annual Rent 04 Aug Payments Out: -£320.00 AJ Griffin 19 Jun/ -£31.50 J Edenbrow (planter flowers) 19 Jun/ -£80.34 J Collins (printing ink & stationery) 02 Jul/ -£320.00 AJ Griffin 02 Jul/ -£30.00 J Collins (P Williams Audit voucher) 02 Jul/ -£530.40 J Collins (clerk salary) 02 Jul. <b>Received and approved.</b>

<b>10.4</b>	To Consider & Approve future Payments & Income: +£20.00 Cricket club Annual Rent/ +£40.00 Tearoom carpark rent/ +£2,805.00 NYC precept due 30 Sept/ -£640.00 AJ Griffin/ -£192.04 J Collins (clerk salary). <b>Received, noted and approved. Clerk also confirmed a further invoice from AJ has been received since the publication of the agenda and that needed approving – all councillors voted and approved of £320.00</b>
<b>10.5</b>	To Consider & Note uplift of Clerk Salary in line with the NALC recommendations (from £15.06 to £15.56). No backdating. <b>Received and noted.</b>
<b>11</b>	<b>Chairman's/Councillor's Decisions to be made</b>
<b>11.1</b>	To Consider and Agree variation to Cricket Club Land Licence <b>Land licence approved. Clerk agreed to circulate to cricket club for signing. Councillor Phillips kindly agreed to amend with map/grid references.</b>
<b>11.2</b>	To Receive and Consider new Land Licence for the new Biodiversity/Allotment area <b>Clerk agreed to write and circulate to councillors for approval.</b>
<b>11.3</b>	To Receive and Consider updates on the Biodiversity projects, including all other contracts and possible funding, including the Locality Budget and LPC <b>This item was discussed, and there was an acknowledgement by councillors present that a contribution from the Parish Council of up to £300 may be necessary, depending on final costs and local fundraising events. Received, noted and approved of up to £300.</b>
<b>11.4</b>	To <b>Receive</b> and <b>Agree</b> the Public Rights of Way to be maintained/prioritised for the NYMNPA <b>Suggestions made and agreed upon. Councillor Bentley agreed to forward details of the 2 routes/maps to the Clerk, so these can be recorded and forwarded to NYMNPA.</b>
<b>12</b>	Clerks Information/Correspondence received
<b>12.1</b>	To <b>Consider &amp; Review</b> the community work for the flood prevention project Clerk confirmed that this work has been completed and appears to have greatly improved road conditions and reduce the risk of heavy flooding in the area. Remove from agenda.
<b>12.2</b>	To <b>Receive &amp; Consider</b> all updates on village: Playground/Cemetery/Village Hall Garden/Pinfold Key suggestion is crown lift on the tree nearest the Tearoom. Clerk to confirm this to James Brown (Tree Surgeon) ahead of the churchyard works.
<b>12.3</b>	To <b>Consider &amp; Agree</b> options for the grass cutting contract Councillors agreed to a 1-year extension of current contract, conditional on blowing of excess grass in cemetery, and contract prices remaining the same. Clerk to correspond to AJ Gardening.
<b>12.4</b>	To <b>Receive &amp; Consider</b> all other Clerk matters/correspondence received: Assertion 10 & clerk email address/Remaining Tree Maintenance in the churchyard Clerk confirmed the Assertion 10 requirements seem in order, and were confirmed as such by WJPS, who manage the website/emails. One gov.uk for the Clerk is sufficient to record a YES in the AGAR 2025/26 submission when due.
<b>12.5</b>	To <b>Receive &amp; Consider</b> update on the Clerk Vacancy Clerk confirmed no applications or interest received. Clerk confirmed all outstanding paperwork will be completed, including finance, next meeting agenda items, and all PC-owned items will be handed back at the start of October. Councillor Phillips agreed to re-post the advert, Clerk agreed to amend the advert.
<b>13</b>	To <b>Receive and Consider</b> urgent business None received
<b>14</b>	To <b>Confirm</b> dates of future meetings Monday 03 November 2025
	<b>Meeting closed at 8:20pm</b>